

FU JEN CATHOLIC UNIVERSITY

Regulations Governing Admission of International Students

Passed by the Administrative Council on November 10, 2005

Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 0940161828, issued on November 21, 2005

Amended by the Administrative Council on September 7, 2006

Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 0950138881, issued on September 19, 2006

Amended by the Administrative Council on October 9, 2008

Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 0970216687, issued on October 29, 2008

Amended by the Administrative Council on April 14, 2011

Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 1000073050, issued on May 5, 2011

Amended by the Administrative Council on October 4, 2012

Approved by Ministry of Education *cf.* the Ordinance, Tai-Documents No. 1010193989, issued on October 15, 2012

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Approved by Ministry of Education *cf.* the Ordinance, Tai Jieu-Documents No. 1030175968, issued on December 3, 2014

Amended by the Administrative Council on December 7, 2016

Article 1 The following Regulations are established in accordance with Article 6 of the “Regulations Regarding International Students Undertaking Studies in Taiwan,” issued by the Ministry of Education (MOE).

Article 2 An individual of foreign nationality, who has never held nationality status from the Republic of China (“R.O.C.”) and who does not possess an overseas Chinese student status at the time of their application, is qualified to apply for admission under this regulation.

An individual of foreign nationality who meets the following requirements and who has resided overseas continuously for the most recent 6 years is also qualified to apply for admission under this regulation. However, an individual who plans to apply for study at a department of medicine, dentistry or Chinese medicine must have resided overseas continuously for no less than 8 years.

1. An individual who also is a national of the R.O.C., but does not hold or has had a household registration in Taiwan.
2. An individual who also was a national of the R.O.C. but has no R.O.C. nationality at the time of their application shall have an annulled status regarding their R.O.C. nationality for no less than 8 years after an annulment of R.O.C. nationality by the Ministry of the Interior.
3. Regarding individuals mentioned in the preceding 2 subparagraphs, they must not have studied in Taiwan as an overseas Chinese student nor received placement through the University Entrance Committee for Overseas Chinese Students during the same year as making the application.

According to the Education Cooperation Framework Agreement, a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth is not subject to the limitations as prescribed in the preceding 2 paragraphs after receiving the approval from MOE. If the calculated calendar year is not one complete calendar year, their stay in Taiwan should not exceed 120 days within the calculated calendar year period.

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supported proof:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by MOE;
2. Attended a Mandarin Chinese language center at a university/college of which foreign student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;
3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual, who has both foreign and R.O.C. nationalities and has applied for an annulment of their R.O.C. nationality before February 1, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

Article 3

An applicant of foreign nationality, concurrently holding a permanent residence status in Hong Kong or Macao, having no history of a household registration record in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” mentioned in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt, if any of the conditions prescribed in Subparagraphs 1 through 4, Paragraph 5 of the previous Article applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, has resided overseas continuously for no less than 6 years is qualified to apply for admission under these regulations. However, an individual who plans to apply for study at a department of medicine, dentistry, or Chinese medicine must reside overseas continuously for no less than 8 years.

The term “reside overseas continuously” means an individual may stay in Taiwan for no more than a total of 120 days per calendar year.

However, such a term may be exempted if any of the conditions prescribed in Subparagraphs 1 through 4, of Paragraph 5 of the previous Article, applies and is supported with written proof, and the said domestic length of stay shall be excluded from the overseas length of residency.

The six and eight years calculation period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated from the starting date of the semester (February 1st or August 1st) as the designated due date for the time of study.

The term overseas as prescribed in paragraph 5 in previous article shall apply to paragraphs 1 to 4.

Article 4

International students applying for schools in Taiwan in accordance with the two previous articles shall be limited to one application only. Upon completion of the course of study, at a school in Taiwan, to which an international student has applied, the student's admission to Fu Jen shall be handled in a manner identical to the admission procedures for local students. An exception is that an application for a master's degree or higher levels of graduate studies can be processed under the procedures of Fu Jen.

- Article 5 The actual number of international students recruited and enrolled at Fu Jen must in principle not be more than an additional ten percent above the total admission quota for the academic year. The number should be calculated into the total number of positions at Fu Jen, yearly and reported to MOE for ratification. Degree programs offered by Fu Jen and collaborating foreign universities that have been approved on a case by case basis by MOE are not subject to this restriction. If the number of international students applying for admission to Fu Jen for an academic year exceeds more than ten percent above the total admission quota, Fu Jen must submit a plan for the increased number (which include quality control strategies and supporting measures) to MOE for approval.
- If the quotas for admission, which have been allocated for local students, have not been filled, Fu Jen may give the quotas to international students according to the total number of designated yearly positions.
- The admission quota prescribed in Paragraph 1 does not include international students with a non-degree status.
- Article 6 Pursuant to these regulations, when recruiting and accepting international students, Fu Jen makes brochure for enrollment of international students which clearly set forth the departments and graduate programs that recruit international students, the duration of study, admission quotas, rules related to eligibility for application, methods for carrying out reviews or special screening tests, and relevant admission requirements.
- Article 7 Qualified applicants are required to submit formal applications with the following documents to Fu Jen during the application period stipulated in the statement of regulations issued every year. Those who pass the evaluation or examination will be allowed to enroll in the university.
1. Application form.
 2. Academic credentials:
 - (1) Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 - (2) Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 - (3) Academic credentials from other areas:
 - A. Academic credentials earned at overseas Taiwan schools or Taiwan schools in Mainland China shall be regarded as the same as those at domestic schools with equivalent levels.
 - B. Academic credentials referred to the preceding 2 Items shall be subject to the Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education. However, academic credentials earned from institutes or branches established in Mainland China by foreign schools shall require public notarization in Mainland China and be verified and examined by an institute established or appointed by, or through a private agency commissioned by the Executive Yuan.
 3. Financial proof that shows financial sustainability for study in Taiwan, or proof of full scholarship provided by a government agency, university, college, or private organization.
 4. Additional documents and materials required by the intended departments, graduate programs or Fu Jen.
 5. Application fee.
- The university that reviews the application documents without verification by an overseas representative office or a private agency commissioned by the Executive

Yuan as prescribed in subparagraphs 2 and 4 of the preceding paragraph may request for verification by an Overseas Agencies. If the said documents have been verified, the school may request examination of the documents.

Article 8 An international student submitting forged, fabricated, or altered papers for the purpose of Fu Jen application shall be subject to enrollment qualification cancellation; or a revocation of enrollment and denial to the request of any certificate pertaining to study, if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by Fu Jen, if the said student has been already graduated.

Article 9 An international student who has completed a bachelor's degree or a higher degree in Taiwan and applies for a master's program shall be exempt from the rules listed in Article 7, Paragraph 1, Item 2, provided that a graduation certification and transcript for each consecutive semester issued from the educational institutions in Taiwan shall be enclosed.

International students who have graduated from schools for International Residents in Taiwan, or from bilingual programs affiliated with senior high schools, must submit credentials and transcripts for each academic semester to apply for admission under Article 7, and are exempt from the rules listed in Article 4, Paragraph 1, Subparagraph 2, of Article 7.

Article 10 The university offering admission to international students shall promptly register into the international student data management information system designated by MOE the following: school entrance, transfer, suspension or dismissal and any change or loss of student status.

Article 11 International students shall not apply for any recurrent educational programs that Fu Jen offers, which include the School of Continuing Education, In-service Master Programs or other programs conducted only in the evenings or weekends and holidays, with the exceptions of students who obtain legal resident status in Taiwan, or who have enrolled in a program ratified by MOE.

Article 12 International student will be allowed to register for the first semester should the student's arrival time dates within one-third period of the first semester. International students will be allowed to register for the second semester or the next school year should the student's arrival dates over one third period of the first semester.

Article 13 International students who have been approved for an internship by MOE after their graduation from Fu Jen may afterwards extend their international student status for one year at most after graduation.

During the course of study at Fu Jen, international students, who are approved for initial household registration, resident registration, naturalization or restoration of their R.O.C. nationality, will lose their international student status and shall withdraw from Fu Jen.

International students who withdraw from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Code may not thereafter apply again for admission under this regulation.

International students who plan to transfer to Fu Jen shall follow the academic regulations of Fu Jen and admission brochure for transfer student of current school year. However, an international student that has been dismissed by a school that accepts the said student, due to behavior issues or a conviction under the Criminal Law may not transfer to Fu Jen.

Article 14 Without interfering with normal educational activities, Fu Jen may sign education cooperation agreements with foreign schools and recruit and accept international exchange students, and their admission standards for international students may be applied with respect to acceptance of international students as non-degree seeking auditing students.

- Article 15 When establishing a special program for international students based on an international academic cooperation plan or other special needs, Fu Jen must file an application with the MOE for ratification in accordance with the regulations regarding the Student Admission Quotas and Resources.
- Article 16 In order to encourage international students to study in Taiwan, the university may establish scholarships or fellowships for international students.
- Article 17 After being admitted and registered, international students should be responsible for all necessary expenses during their course of study at Fu Jen.
- Article 18 Upon registration, the newly admitted international students should show a proof of insurance which includes both medical and accident coverage for a period of at least 6 months from the date of their arrival. Current students need to submit proof of their National Health Insurance. If not insured, international students shall pay the insurance fee at the time of registration. Matters regarding insurance will be handled by Fu Jen.
The abovementioned written proof of insurance issued in a foreign country shall be verified by an overseas representative office.
- Article 19 International students' academic counseling is to be managed by the department or the graduate school that they belong to. Guidance for personal affairs and matters pertaining to insurance is to be handled by the Office of Student Affairs and the Office of International Education.
School shall immediately handle the cases in accordance with the regulations if international students violate the Employment Services Act after investigation.
- Article 20 If international students are expelled or suspended from Fu Jen, or if they lose or are stripped of their student status, they shall be reported by Fu Jen to the Service Center, National Immigration Agency, the Ministry of the Interior, Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the police department of the local municipal government. The MOE shall also be notified.
- Article 21 International students who come to Taiwan to study language in the language center affiliated with Fu Jen may be subject to the restrictions set forth in subparagraph 1, 3 to 5 of paragraph 1 in Article 7, and in Articles 10, 16, 18, 19 and 20 for matters pertaining to application procedures, aid and scholarships, management and counseling, and the reporting of absence for more than one fourth of the total class hours of a semester, and change or loss of student status.
- Article 22 When applying for admission to Fu Jen, international students shall follow these regulations as well as other relevant rules and ordinances made by Fu Jen and the MOE. Violation of the regulation will result in the immediate cancellation of their admission or the deprivation of their recognized status as Fu Jen students.
- Article 23 The above regulations have been passed by the Administrative Council of Fu Jen Catholic University, and will take effect after the approval of the MOE. The procedure is the same for revision.